

**EXAMINING SECTION OF SOCIAL WORKERS, MARRIAGE AND
FAMILY THERAPISTS AND PROFESSIONAL COUNSELORS
PROFESSIONAL COUNSELOR'S SECTION
DECEMBER 12, 2002**

MEMBERS PRESENT: LaMarr Franklin, Colleen James, Susan Kell, Susan Putra

STAFF PRESENT: Kimberly Nania, Ph.D., Bureau Director; John Schweitzer, Legal Counsel; Gina York, Program Assistant and Division of Enforcement staff and others during portions of the meeting

GUESTS: Joseph D'Costa, DWD-DVR
Dr. Timothy P. Melchert, Ph.D., Marquette University

CALL TO ORDER

Chair Colleen James called the meeting to order at 9:05 a.m.

APPROVAL OF AGENDA

Amendment to the Agenda

- Add to Item J: Correspondence regarding Madison Mental Health Services
- Add to Closed Session: Application process for Fae Leudking

MOTION: LaMarr Franklin moved, seconded by Susan Kell, to approve the agenda as amended. Motion carried unanimously.

APPROVAL OF SEPTEMBER 12, 2002 MINUTES

MOTION: LaMarr Franklin moved, seconded by Susan Kell, to approve the minutes as published. Motion carried unanimously.

APPROVAL OF SEPTEMBER 18, 2002 MINUTES

MOTION: Susan Putra moved, seconded by LaMarr Franklin, to approve the minutes as published. Motion carried unanimously.

**REPORT ON PENDING COURT CASES, DISCIPLINARY CASES AND
ADMINISTRATIVE RULES AND PRESS RELEASES**

Informational only.

PRESENTATION OF PROPOSED STIPULATIONS THAT MAY BE SIGNED AFTER MAILING OF THE AGENDA

There were no stipulations to be presented before the Section.

ADMINISTRATIVE REPORT

A brief update was given to the Section regarding the possible changes in the Department with Governor-Elect, James Doyle taking office in January 2003. There is nothing definite at this time. The Department will keep Sections abreast of developments as they become available. The Section members still waiting for confirmation will need to wait for a decision from the Governor's office.

REVIEW OF SCOPE STATEMENT TO REQUIRE APPLICANTS FOR LICENSURE AS A PROFESSIONAL COUNSELOR – PASS THE NATIONAL COUNSELOR MENTAL HEALTH CERTIFICATION EXAMINATION (NCMHCE)

After much discussion the Section would like to include some additional changes regarding the areas identified for clarification.

MOTION: Susan Kell moved, seconded by LaMarr Franklin, to have John Schweitzer incorporate today's discussion into the language and provide another draft for the Section to review. Motion carried unanimously.

DISCUSSION OF DUAL LICENSURE IN PROFESSIONAL COUNSELING AND IN SCHOOL COUNSELING – MARQUETTE UNIVERSITY

Dr. Timothy P. Melchert, Ph.D. from Marquette University held a teleconference discussion with the Section regarding the possibility of dual licensure in professional counseling and in school counseling. Dr. Melchert shared information regarding the current practicum at the university and explored possible options with the Section if this could be achieved.

A letter from Dr. Barbara Showers will be sent to Dr. Melchert expressing the Section's gratitude of his time and initiative regarding the issue of dual licensure.

DISCUSSION OF PROFESSIONAL COUNSELOR CLINICAL SUPERVISOR APPROVAL – DWD

Mr. Joseph D'Costa appeared before the Section to discuss the continued clinical supervisory status for four individuals in the DWD, Division of Vocational Rehabilitation. The Section made the following decisions:

Enid Glenn – Approve for one (1) year to act as a clinical supervisor.
David Davies – Approved as a clinical supervisor.
Willie Riley – Approve for one (1) year to act as a clinical supervisor.

Randy Sommerfeld – Approved for five (5) year supervisor level.

MOTION: Susan Kell moved, seconded by Susan Putra, to approve the above decisions by the Section in the matters of Enid Glenn, David Davies, Willie Riley and Randy Sommerfeld. Motion carried unanimously.

DISCUSSION AND REVIEW OF CORRESPONDENCE TO MS. DWYER, DWD – VOCATIONAL REHABILITATION

The Section reviewed and discussed the correspondence to Ms. Dwyer from John Schweitzer, Legal Counsel regarding supervision of professional counselors and Act 80. No action was needed by the Section at this time.

CORRESPONDENCE REGARDING A TRAINING CERTIFICATE - PSYCHOLOGY

A request of another review and consideration by the Section was made in relation to a training certificate for Mr. Wilson R. Perkins. The Section had previously reviewed his application in detail and had denied this request for a training certificate.

MOTION: LaMarr Franklin moved, seconded by Susan Putra, to confirm the Section's prior decision to deny in the matter of Wilson R. Perkins. Motion carried unanimously.

REVIEW OF PROFESSIONAL COUNSELOR APPLICATION

The application forms for professional counselors were reviewed by the Section.

AMERICAN ASSOCIATION OF STATE COUNSELING SECTIONS CONFERENCE 2003

Colleen James will be the delegate for Wisconsin at the AASCB Conference scheduled for January 9-11, 2003 to be held in Charleston, North Carolina. Ms. James will provide a report back to the Section after the conference.

DISCUSSION OF RULE RELATING TO TAKING THE EXAM PRIOR TO COMPLETION OF SUPERVISED HOURS

Informational only.

DISCUSSION OF RULES REGARDING THE IMPLEMENTATION OF ACT 80

John Schweitzer discussed the implementation of Act 80 which went into effect on November 1, 2002 with the Section. The rule is now published by the Clearinghouse and is being distributed

as an insert with code books. Julie Reimann will notify individuals currently holding training certificates. The AODA counselors need to hold a certificate from the WCB to practice.

CORRESPONDENCE REGARDING MADISON MENTAL HEALTH SERVICES

The Section held a brief discussion regarding the request by James F. McGloin, Jr., Ph.D., Executive Director of MMHS to provide official supervision to Crystal D. Hawthorne working at MMSH as part of Ms. Hawthorne's efforts to become eligible for licensure as a professional counselor.

MOTION: LaMarr Franklin moved, seconded by Susan Kell, to deny Dr. James McGloin's request to be Ms. Crystal Hawthorne's official supervisor. Reason for Denial: There is another licensed staff person available to supervise Ms. Hawthorne. Motion carried unanimously.

RECESS TO CLOSED SESSION

MOTION: Colleen James moved, seconded by LaMarr Franklin, to recess to closed session pursuant to Chapter 19.85(1)(a), (b), (f) and (g), Wis. Stats., for the purpose of application reviews, reviewing case status report, deliberation of stipulations, administrative warnings, disciplinary actions and consulting with legal counsel. Roll call vote: Colleen James – yes, Susan Kell – yes; LaMarr Franklin – yes, Susan Putra – yes. Motion carried unanimously.

Open session recessed at 11:45 a.m.

RECONVENE IN OPEN SESSION

Open session reconvened by consensus at 12:50 p.m.

VOTING ON ITEMS CONSIDERED/DELIBERATED ON IN CLOSED SESSION

APPLICATIONS

FAE LEUDKING

No action was needed by the Section. Ms. Leudking must first apply for licensure.

CASE CLOSINGS

MOTION: Susan Kell moved, seconded by Susan Putra, to close complaint **02 CPC 002**, for no violation. Motion carried unanimously.

MOTION: Susan Kell moved, seconded by Susan Putra, to close complaint **02 CPC 012**, for no violation. Motion carried unanimously.

MOTION: Susan Kell moved, seconded by Susan Putra, to close complaint **02 CPC 015**, for no violation. Motion carried unanimously.

MOTION: Susan Kell moved, seconded by Susan Putra, to close complaint **02 CPC 016**, for no violation. Motion carried unanimously.

MOTION: Susan Kell moved, seconded by Susan Putra, to close complaint **02 CPC 004**, for prosecutorial discretion, compliance gained. Motion carried unanimously.

APPLICATION REVIEWS

The Section reviewed five applications for licensure. Four applicants were approved and one was denied.

MOTION: LaMarr Franklin moved, seconded by Susan Kell, to deny application for Carol Ruth Steffl. Motion carried unanimously.

MOTION: LaMarr Franklin moved, seconded by Susan Kell, to approve the application for Kathleen S. Beltrame. Motion carried unanimously.

MOTION: LaMarr Franklin moved, seconded by Susan Kell, to approve the application for Robert A. Miller. Motion carried unanimously.

MOTION: LaMarr Franklin moved, seconded by Susan Kell, to approve the application for Cynthia A. Hamala. Motion carried unanimously.

MOTION: LaMarr Franklin moved, seconded by Susan Kell, to approve the application for Peg S. Guhn. Motion carried unanimously.

CORRESPONDENCE REGARDING BOUNDARY ISSUES IN COUNSELING

This was referred to Legal Counsel.

MOTION: LaMarr Franklin moved, seconded by Susan Putra, to request a letter be sent by legal counsel in response to the boundary correspondence. Motion carried unanimously.

OTHER SECTION BUSINESS

Lunch will be ordered for members at all future Section meetings starting in January, 2003.

ADJOURNMENT

MOTION: LaMarr Franklin moved, seconded by Susan Kell, to adjourn the meeting.
Motion carried unanimously.

The meeting adjourned at 12:58p.m.